



# Welfare Policy

Policy written by: Kevin Hutchings

Policy introduced July 2022 (To be reviewed annually)

# Policy Statement

Royton Road Runners aims to provide all members and visitors the best possible experience in a safe, non-threatening and supportive environment.

Our policies are in place to protect adults who may become vulnerable and are at risk of harm and to support all club members.

This policy outlines the club's responsibilities and procedures relating to welfare and safeguarding that are in place to support a safe and happy environment for everyone.

## **If you are concerned about someone's welfare or protection:**

- Don't judge or investigate
- Don't keep it to yourself
- Please refer to the referral flowchart

**Talk to the Welfare Officer, Assistant Welfare Officer or any member of the Committee – contact details are available at [www.roytonroadrunners.co.uk/contacts-officials](http://www.roytonroadrunners.co.uk/contacts-officials)**

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## Reporting a Welfare Concern

Follow these steps if you have a welfare or safeguarding concern regarding an Adult either associated to Royton Road Runners or an individual who has contact with the club

Is the adult in immediate danger or in need of medical attention?



No



Yes



Refer your concern as soon as possible to the Club Welfare Officer

Make a note of anything you witness or have been told.

Document dates and times if possible.

The Club Welfare Officer will contact UK Athletics for further advice if necessary

Get appropriate urgent advice e.g. ambulance/police

**999 / 101**

Let the operator know that there is an adult safeguarding concern

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## **Responding to a concern**

If you have any worries or concerns, please be reassured that the Club Welfare Officer is here to help and will respond to your concern appropriately.

The Club Welfare Officer may contact you to discuss your concern in more detail. This is normal procedure and nothing to worry about.

The club will always attempt to support the individual concerned and can offer advice regarding further help and contacts.

**NOTE: It is not the individual or the club's responsibility to investigate a serious safeguarding allegation. The local authority and UK Athletics will provide further support with this.**

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## **Reporting a Welfare Concern**

If at any point you are concerned for someone's welfare and are not able to seek advice from the Club Welfare Officer or Assistant Welfare Officer, you can refer your concerns directly to:

### **Oldham Adult Social Care Services**

- 8.40am – 5pm
- 0161 770 7777
- [adult.mash@oldham.gov.uk](mailto:adult.mash@oldham.gov.uk)

### **Local Authority Out of Hours Emergency Duty Team (Adults and Children)**

- 5.00pm - 9.00am, Monday to Friday  
24 hours at weekends and Bank Holidays.
- 0161 770 6936

### **UK Athletics Welfare Team**

0121 713 8450

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## **Responding to a concern**

**Royton Road Runners has adopted and supports the principles of UK Athletics and Home Country Athletics Federations Adult Safeguarding Policies and Procedures.**

We encourage all members of Royton Road Runners to familiarise themselves with the following guidelines which provide useful information on signs and symptoms of abuse, recognising vulnerability and how to respond to a concern or disclosure:

**[UK Athletics and HCAF Adult Safeguarding Policy \(englandathletics.org\)](https://www.englandathletics.org)**

**[UK Athletics and HCAF Adult Safeguarding Procedures \(englandathletics.org\)](https://www.englandathletics.org)**

Royton Road Runners Club asks that any concern should remain confidential and should only be discussed with the Club Welfare Officer or Assistant Welfare Officer.

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## **Roles & Responsibilities**

All members of Royton Road Runners have a responsibility to uphold this Welfare Policy and other related policies by adhering to good practice and responding to concerns.

The Club Welfare Officer, Assistant Welfare Officer and Run Leaders are required to hold a current DBS certificate.

The club holds a register of DBS certificates, First Aid qualifications and England Athletics course qualifications.

The Club Welfare Officer will ensure that all their safeguarding training requirements are completed according to UK Athletics guidelines.

Welfare and safeguarding procedure updates will be passed on to club members via email, during club night briefings and at the Annual General Meeting.

This Welfare Policy is available at [www.roytonroadrunners.co.uk](http://www.roytonroadrunners.co.uk)

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## **Support for Club members**

If you need any help or support for yourself in relation to any welfare issue please talk to the Welfare Officer or the Assistant Welfare Officer, contact details are available at [www.roytonroadrunners.co.uk/contacts-officials](http://www.roytonroadrunners.co.uk/contacts-officials) They will be able to support you and signpost you to a relevant support agency for specialist help and guidance.

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